



## ADDENDUM #1

**To:** All Companies Interested in Submitting a Proposal  
**From:** Heather Mell, Purchasing Agent  
**Proposal:** Landscape Design Services and Installation of Pocket Park (Proposal #PUR0318-144);  
Dated: March 23, 2018  
**Subject:** Addendum #1 (2 pages)  
**Date:** April 2, 2018

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The following questions and/or clarifications were asked relative to the above-listed Request for Proposal. This memo is sent for clarification to all companies to whom the bid was sent.

**Change:** Project shall be completed and established on or before **July 31, 2018**.

### Notes from Pre-Proposal meeting:

- Site will be graded and top soil in place prior to project starting.
- Current Standards within the MedQuarter do not pertain to this project.
- Survey of the property is provided as Attachment D.
- Preference of lot is to have some slop/contouring for water runoff, but also a flat area.
- Esthetically pleasing without any place to hide or camp out.
- This piece of property is owned and maintained by the MedQuarter.
- ADA accessibility shall be included in proposal.
- Elevation of NE corner will be approximately 2 feet lower after demolition and grading is complete.

**Question:** What does the City need from us so we may be granted permission to utilize an installation subcontractor.

**Answer:** Proposers shall clearly state in their proposal any and all subcontractors and the job they will be performing on the project. Proposers shall list any subcontractors on the bottom of the signature page as well.

**Question:** It was stated some kind of flat space for activities in the park such as yoga in the park or even a foot truck event. Is the flat space to be grass or have some kind of covering such as a patio or hard space?

**Answer:** Grass

**Question:** Will there be a need to incorporate a place for electrical to be available in the park?

**Answer:** It is preferred to have electrical access.

**Question:** It was stated that the curbs were going to be redone and grass installed. Can you confirm this?

**Answer:** The driveway approaches from the sidewalk to the street will be removed, curb will be installed, and the parkway area from the curb to sidewalk will be grass.

**Question:** Can you confirm how much topsoil will be added when finished?

**Answer:** +/- 6" thick layer of topsoil will be on the property.

**Question:** Will there be a need for lighting in this park?

**Answer:** No

**Question:** Since there is a tank issue and there is a start and finish timeframe what kind of leeway is there?

**Answer:** Timeframe has been modified. See above.

**Question:** With the existing business's wanting rock to keep drainage away from existing structures what acceptable drainage is available?

**Answer:** The intent is to slope/contour the lot so that there is natural drainage away from the buildings and off of the lot. A river rock border along the two buildings was mentioned as an option. Other solutions are welcome.

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All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 22). The deadline for proposal submittal is Friday, April 13, 2018 at 3:00pm CDT.